



Thank you for considering Chalk Point Kitchen for your upcoming event.

The entire menu is sourced locally and cooked to order. Here at Chalk Point Kitchen we like to keep it local, organic, seasonal and sustainable. Feel free to let us know of any dietary restrictions. Our kitchen is happy to accommodate your needs.

Name: _____

Phone: _____ Cell: _____
Work: _____

Email: _____

Date: _____ Time: _____ Amount of People: _____

Your tables will be reserved for a maximum of 2 1/2 hours starting at the time you book your reservation.

Our prix fix menu includes a selection of our most popular items. Please Choose One of the Following "Family Style" Pre-Fixe:

	<u>Check One:</u>	<u>Amount:</u>	<u>Number of Guests:</u>
Lower East Side Pre-Fixe:	_____ x	_____ x	_____
SoHo Pre-Fixe:	_____ x	_____ x	_____
Tribeca Pre-Fixe:	_____ x	_____ x	_____

Additions to the Menu:

Snacks:	\$6.00 per guest	_____ items x	Number of Guests _____
Appetizers:	\$10.00 per guest	_____ items x	Number of Guests _____
Entrée:	\$16.00 per guest	_____ items x	Number of Guests _____
Vegetables:	\$6.00 per guest	_____ items x	Number of Guests _____
Dessert:	\$6.00 per guest	_____ items x	Number of Guests _____

Event Extras:

Special Occasion Cake by Our Pastry Chef are \$10.00 per guest (4 guest minimum).

Cocktail Guided Tasting: \$450.00 (please inquire with management)

Wine Guided Tasting: \$500.00 (please inquire with management)

Name that Appears on Card: _____

Billing Address: _____

Card Number: _____

Card Type: _____ Expiration: _____ Security Code: _____

Cardholder Signature: X _____

In addition to the for the prix fix menu per person, an 18% service charge, 3% administration fee and 8.875% New York Sales Tax will be added to the

1. Your party has 2 ½ hours to dine with us. This is to accommodate earlier and later reservations for these tables and rooms. Any alterations regarding this time frame must be approved by management.
2. Children under the age of 12 may order a la carte of the regular menu. Any children ages 13 & up will be considered adults and pay full price prix fixe menus.

3. Overtime charges will be applied should your party run over the time allotted. These charges are: \$20.00 per person, per every additional ½ hour.
4. Please advise your guests to arrive EARLY (WE SUGGEST 10-15 MINS) so your party can start ON TIME. To honor all reservations, we will begin serving your meal at the time of your reservation. This ensures a prompt service and a perfectly timed meal so your guests will be assured an uninterrupted event.
5. All parties are guaranteed a specific time to dine at Chalk Point Kitchen. All specific table requests will be determined at the Manager's discretion. WE DO NOT GUARANTEE ANY SPECIFIC TABLES IN THE RESTAURANT. WE TAKE REQUESTS, AND WE WILL DO OUR BEST TO ACCOMMODATE THAT REQUEST.
6. The guaranteed minimum cover count will be 2 people less than your final confirmed party size. In the event that not all of your guests attend the party, you will be charged the guaranteed minimum cover count number. The final number of guests will need to be confirmed 24 hours prior to your event.
7. Chalk Point Kitchen will charge \$45.00 per person to your credit card if your party does not show and does not cancel within 48 hours of the reservation date.
8. There is a \$5.00 plating fee for any dessert brought to the restaurant.
9. Please be aware that menu items may change due to seasonal ingredients.
10. Please note that this contract will be null & void if it is altered in any way by anyone other than Chalk Point Kitchen.

Please date & sign acknowledging you accept these terms & conditions.

Print: _____ Date: _____

Signature: _____

Questions:

FeedMe@ChalkPointKitchen.com

212-390-0327