Employment Application

PRINT IN BLACK OR BLUE INK. Fill out this application completely. If questions are not applicable, enter "NA." Do not leave questions blank. Be sure to sign this application when completed. Howdy Homemade is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services. Resumes will not be accepted in lieu of applications.

Applicant Information

Full Name: _____ Date: _____
Last *First* *M.I.*

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Wage: $ _____

Position Applied for: _____

Days/shifts available (Please circle): Mon AM | PM Tue AM | PM Wed AM | PM Thu AM | PM Fri AM | PM Sat AM | PM Sun AM | PM

Are you:	YES	NO		YES	NO
-16 years of age or older?	☐	☐	-able to provide proof of age or work permit?	☐	☐
-willing/able to work any night shifts?	☐	☐	-willing/able to work weekend shifts?	☐	☐
-able to perform the functions of the job?	☐	☐	What accommodation would you require?	☐	☐
-a citizen of the United States?	☐	☐	If no, are you authorized to work in the U.S.?	☐	☐
Have you ever worked for this company?	☐	☐	If yes, when? _____		
Have you ever been convicted of a felony?	☐	☐	Explain, if yes _____		

Emergency/Guardian/Caregiver Contact Information

Full Name: _____ Relationship: _____
Last *First* .

Address: _____
Street Address *Apartment/Unit #*

_____
City *State* *ZIP Code*

Phone: _____ Email _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Diploma: _____

Teacher/Counselor Name: _____ Phone: _____ Email: _____

Other: _____ Address:

From: _____ To: _____ Did you graduate? YES ☐ NO ☐ Degree: _____

References

Please list professional or personal references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Wage: **$** _____ Ending Wage: **$** _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Wage: $ _____ Ending Wage: $ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES ☐ NO ☐

Disclaimer and Signature

I certify that I have fully and accurately answered all questions and have given all information requested in this application for employment, and I understand that any wrong or incomplete information on the form may disqualify me for further consideration for employment or, if discovered after I am hired, may be grounds for my immediate dismissal. I understand that all such information is subject to verification by the Company, and hereby give my consent to the Company to investigate my background and qualifications using any means, sources, and outside investigators at its disposal. I agree to undergo any type of drug and/or alcohol testing that the Company may

require at any time. Finally, I understand that submission of this application does not necessarily mean that I will be hired, and that if I am hired, my employment will be at will, and either I or the Company may terminate my employment at any time, with or without notice or reason.

Signature: _____ Date:_____

Emergency/Guardian/Caregiver Signature

I certify that the applicant has fully and accurately answered all questions and has given all information requested in this application for employment. I understand that any wrong or incomplete information on the form may disqualify her/him for further consideration for employment or, if discovered after the Applicant is hired, may be grounds for my immediate dismissal. I understand that all such information provided on this application is subject to verification by the Company, and hereby give consent to the Company to investigate the background and qualifications using any means, sources, and outside investigators at its disposal. If the Applicant is hired, I agree to support the efforts of the Company to maintain requested levels of service and hospitality standards. I will read and help communicate the Company's mission, policies, operational procedures, and other notices the Company provides to the Applicant in a timely manner. I understand that my involvement helps ensure the success of the Applicant and will contact the Company when appropriate to seek clarification of Company actions and policies.

Signature: _____ Date:_____

Qualities of a Hero and expectations of the position:

- Friendly
- Customer service driven
- Kind greetings with eye contact
- Neat appearance
- Politeness and manners
- Team oriented
- Stamina to stand during a shift
- Ability to follow instructions