



PARTY ROOM RESERVATION FORM

We only ask our guests to participate in a \$200 minimum purchase fee for two hours of fun! A running tab will be kept until the event is finished. YES, THAT

EASY !!!

Contact Person: _____ Phone _____
 #: _____ Date of Event: _____
 Requested 2 hour block: _____ Email: _____
 _____ Add Hour(s)/\$100 _____

Purpose of Event: _____

Informational

Check any/all Desired

Junior Scoop \$3.99 _____ Coffee Pot \$12 _____ Hot
 tea \$10

Single Scoop \$4.65 _____ Unltd. Coffee \$30 _____
 Unltd. Tea \$16

Double Scoop \$5.65 _____ Dozen Cake Balls \$18

Waffle Cones \$1 _____ Dozen Cookies \$24 _____
 Ring Toss \$10

Extra Cones \$.25 _____ Dozen Brownies \$30

Dipped Cones \$2 _____ Bowl Choc Popcorn \$25

_____ Toppings Bar \$40 (Build your own Sundaes! 5 dry toppings, 2 wet, 1 can of whip cream and cherries to top it all OFF!!!)

Staff Decorate \$65 (When you are too busy, we are here to help. Drop off your decorations and let us get creative for you!!!)

Store Front & Patio not included in Party Room Rental. Although this space is available, the party guest area is the rental area.

WOULD YOU LIKE TO LET US KNOW ANYTHING ELSE:

Outside Food- Outside food may be brought into our establishment as long as it is from a reputable, licensed food supplier. State laws prohibit us from allowing food prepared in homes. No alcohol is permitted.

Party Host & Gratuity -An employee of George's Ice Cream & Sweets will be assigned to assisting you and your guests. He or she will be there for help in setting up items requested and tearing down, scooping ice cream, and assisting with unforeseen needs. An 18% gratuity will be added to your bill before tax.

\$200.00 Purchase Minimum - A purchase minimum of \$200.00 must be met at the end of the event. If your party's total is less than \$200.00 in food and beverage charges (excluding any gratuity) then the remaining difference will be charged to the credit card used to secure the room. There will be no exception to the purchase minimum.

Room Set Up - You may come to set up ½ hour prior to your event. The room will be clean with tables, chairs and trashcans provided. The person renting the room will be responsible for moving the tables and chairs for their desired set up. Decoration may be put on the walls with scotch tape but must be removed at the end of the event.

Room Clean Up -You will have ½ hour prior to your event. The person renting the room will only need to provide minimal clean up after their event, Dispose of large trash items, all decorations, and clean any big messes made from food.

Cancellation Policy -If notice of cancellations is received less than 15 days PRIOR to the event, we will charge your card the \$200.00 minimum purchase fee as liquidated damages. Cancellation notice must be emailed to: gics5306@gmail.com

Final Payment -The food and beverage cost for the event, OR purchase minimum is to be paid in full at the end of the event by cash or credit card.

Allergy Warning -While we offer a variety of products to meet a wide range of dietary needs, we do carry peanut products in our store and therefore cannot guarantee the safety of those allergic to these products. If you have a dietary allergy, please make sure to discuss this with a member or our staff PRIOR to your visit.

Absolutely NO smoking is permitted. Drugs and Alcohol may not be brought into the building or on the premises. Any damages resulting from negligence on the part of the party will be charged to the person renting the room. All parties must be booked 10 days in advance. Listed prices on this form do not include tax.

Release and Waiver - I/We, the organization, representative, or individual renting the Party will be responsible for any damage to any property. I/We hold George's Ice Cream and Sweets, Inc. and their employees and agents harmless of any accidents/injuries relating to the activities or programs held during our use of the party room. I/We release George's Ice Cream & Sweets and their employees and agents of all legal responsibility and liability. I, the Organization, Representative, or the Individual renting the room; agree to all terms set forth in this document.

Print Name: _____

Date:

Signature: _____

Credit/Debit Card: _____ **Exp Date:** ____/____

CVC: ____

Name On Card: _____

BOOKING MANAGER _____ **DATE** _____