

CALISSA

Bachelorette Party Reservation Contract

Please fill out the below contract in its entirety and email to events@calissahamptons.com

Requested Reservation Time <i>Please circle one:</i> 9:00 9:15 9:30 10:00 10:15 10:30 10:45	Client Name	
	Guest Count	
	Date	
	Email	
	Phone Number	
	Deposit	50% Charged at Signing To Finalize Confirmation
	Fees	Administrative Fee 23% Tax 8.625%
	Meal Duration	2.5 Hours <i>Duration of inclusive wine starts either when first glass is poured or at the contractual start time of the reservation, whichever comes first.</i> <i>Table reservation has a limit of 2.5 hours.</i>
	Notes	

I _____, authorize Owl Partners d/b/a Calissa, to charge my credit card for payment pursuant to the terms of this Event Proposal including Contract and the Frequently Asked Questions sheet which I have previously received and read.

Card Number: _____

Name of Card Holder: _____ Expiration: _____ VID: _____ ZIP: _____

_____/_____/_____

Cardholder's Signature and Date

Bachelorette Dinner Package Pricing

\$165 per person reservations 9:00 - 10:45

Exclusive of Tax and 23% Administrative Fee; No Additional Gratuity is Required

Package Includes

Bottle of Prosecco with Sparkler served to table

Unlimited House White, Red and Rosé Wine During Dinner

Family Style Dinner Consisting of Selections From Calissa's a la Carte Menu (3 Appetizers, 3 Entrees, 3 Sides, Baklava)

Some upcharges will apply if premium menu items are ordered; upcharge pricing per menu presented at time of event

Bachelorette Dinner Contract

The following contract will govern the terms and expectations between our Restaurant and you ("Client") for your event at either Amali, Calissa, Bar Marseille or The Muses.

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No changes in the prices or terms contained in this contract can be made without written acknowledgement and acceptance (by email) from Restaurant. Attendance at your event further signifies understanding and acceptance of the terms of this agreement. Please do not write in changes to your event contract and proposal as they will be disregarded. Any changes to this contract or material/special requests must be acknowledged and agreed to by Restaurant via email.

COVID Guidelines

At all times, we reserve the unfettered right to compel guests and outside vendors to follow all Restaurant directives to ensure compliance with COVID safety protocols. In the event that New York State (or relevant local municipality) prevents the legal operation of the restaurant on the day of the event due to COVID, any deposits will be refunded in full. COVID restrictions in other areas, however, may not form a basis for alteration of this agreement.

Requested Seating Arrangements and Decoration

Tables may not be decorated. A cleanup fee of \$250 will apply if any decorations are left on the table and in the event of items such as glitter, confetti or balloons that are left behind. Specific dining and seating arrangements (for example, indoors vs. outdoors) are not guaranteed and subject to daily availability. We absolutely do not guarantee outdoor seating, indoor seating or seating near a DJ and/or live band.

Plastic cups or bottles are not permitted in the restaurant; please dispose of these items prior to your arrival. If plastic cups, bottles, cans or similar are left on the restaurant premises by a member of your party a \$250 cleanup fee will be charged to your card on file. Please note that the restaurant property is monitored by 24 hour security cameras.

Reservations, Payments and Cancellations

Email confirmation of receipt of a credit card with your signed agreement secures the space, date and time for your event. We do not "hold" rooms or reservation slots without a signed contract. A non-refundable deposit will be specified on your event proposal which is subject to a 23% admin fee and sales tax.

In the event of a no-show or cancellation within 72 hours of the reservation time, a cancellation fee consisting of the remaining 50% of the overall event fee will be charged to the card on file. If the event is cancelled more than 72 hours prior to the event date, no additional charge will apply but the deposit will not be refunded.

All prices and charges (including, but not limited to, food, beverage, room fee, rentals and A/V fees) are subject to applicable sales tax and an administrative fee of 23%. Gratuity is not required.

Pace of Service and Dietary Accommodations

The meal is served to the table unless your proposal states otherwise. Service of the first course/passed appetizers will begin within approximately 15 minutes of the start of your event. We will do our best to accommodate all guests, but late arrivals and/or à la minute requests will not be allowed to compromise the pace of overall service. The 2.5 hour table reservation limit starts at the time of the reservation (i.e. for a 9pm Bachelorette Dinner reservation, the table reservation limit will end at 11:30pm).

Reasonable notice of special needs is the best way to secure a timely, quality offering. Any special dietary meals (inclusive of vegan, gluten free, dairy free, vegetarian, food allergy, etc.) will be considered an à la carte addition. Outside meals or beverages (including wine and liquor) are not allowed for bachelorette brunches or dinners.

All à la carte requests or requests for additional food the day of your event will be billed at normal à la carte prices and consistent with Restaurant's normal practices. If the situation arises where Restaurant is asked by the on site host to override previous instructions/make an à la carte order or similar modification, Amali will follow the direction of the on site host in its discretion.

Guaranteed Minimum: Service and Billing

Any change to your contractual guest count must be made by written email communication at least one week in advance of your reservation. Changes will not be permitted within one week of your reservation.

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Duration & Third Party Booking Agents

All bachelorette dinners will conclude 2.5 hours after the start time of your event unless otherwise stated on your events proposal and the event will be paced accordingly. For the purposes of calculating the inclusive wine service and timeline, the event will start either when the first guest sits, the first glass of wine is poured, or the event starts, whichever comes first. Any beverages ordered from the table after 2.5 hours from this time will be charged at a la carte pricing. Any unpaid portion of your bill will be charged to the card on file on this contract.

Please be aware that the terms contained herein will bind your agents, representatives, on-site hosts and any guests on whose behalf you are reserving the room, goods and services of Amali. Restaurant is not responsible for the communication (or lack of) between the booker/planner and the host. The terms of this contract and the events package supersede and control any other writing, agreement or contract between the parties should there be a conflict in the terms.

Liability for Damages & Force Majeure

Liability for damage to the premises will be charged to credit card in the event proposal. Restaurant is not responsible for any lost or stolen articles. Inclement weather conditions, events outside Restaurant's control or Acts of God may not be used to cancel the obligations of this contract unless New York declares a state of emergency for the zip code of the venue on the date of your event.

For Amali and Bar Marseille, a state of emergency is defined as the full closure of all New York City public schools, the entire New York City subway system or a citywide curfew. In the case of a state of emergency, no additional cancellation fee will apply and previously received deposits may be applied to a rescheduled event within one year, provided that they may be subject to price changes based on the change in date and time. Restaurant buys many items at the market. Accordingly, we reserve the right to make changes to the menu based on vendor shortages or events outside of Restaurant's control.

Non-Payment, Disputed Charges and Additional Terms

A photo of the front and back of the credit card is also required for processing. Should this not be provided (or a chip reader is unavailable for any reason) it may not serve as a reason or justification to dispute payment for the event. In the event that your bill is not paid in full without dispute and Restaurant must file a claim in court to enforce full payment of this contract, you agree to: (1) jurisdiction in the County of New York in the State of New York and (2) to pay Restaurant's reasonable attorney's fees and costs to collect full payment of this contract.

BACHELORETTE FAQ SHEET

What is included in the bachelorette package?

The dinner package includes the below at \$165 per person:

- A bottle of Prosecco with a sparkler brought to the table at the start of your meal
- Your choice of three appetizers, three entrees and three sides to be shared by the table (the kitchen will put out enough of each dish for everyone to enjoy)
- Unlimited white, rose and red wine for 2.5 hours
- Baklava for the table

How do I reserve a table for the Bachelorette package?

Fill out and return the PDF contract by emailing it to events@calissahampton.com. Written confirmation from our events team and a 50% deposit run on the card that you put on file will confirm the table booking.

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What times are available for the Bachelorette package?

9:00pm and after are available in the Fall and Winter months. A later starting time may apply to reservations starting in May 2022.

What menu will be offered?

The majority of the menu on our website will be offered for your Bachelorette package - you can select three appetizers or mezze, three entrees and three sides to be shared by the table. The kitchen will put out enough food for everyone to enjoy and baklava will be served to the table for dessert. Please note that our menu offerings do rotate seasonally and are subject to market availability.

Some menu items (such as lobster pasta, whole grilled and salt baked fish, octopus, steak, and evening specials) are available for an upcharge, which is priced on a per person basis. If you'd like to add items (i.e. additional pasta for the table or extra sides) you can always make a la carte additions.

The menu can be viewed on our website under Large Party Menu.

Are substitutions or modifications to the offerings allowed?

Substitutions and modifications are typically not allowed, but a la carte additions are always offered as an option. If you have a dietary restriction we will do our best to offer an accommodation but we do ask for written notice of these restrictions at least one week in advance of your reservation. Our menu contains many gluten free and dairy free options.

When should I make my menu selections?

You can make your menu selections at the time of your dinner, directly with your server. Pre-ordering is not necessary.

Can I substitute cocktails or spirits for the wine included in the package?

No, but you can order any cocktail pitchers or individual pitchers that you would like during dinner, which will be added to your bill at standard a la carte pricing. If any guest in your party places an order with the server (such as a premium spirit or additional food) it will be charged a la carte and prepared accordingly. The servers are not instructed to check in with the host before fulfilling any requests made by members of the party.

How do you accommodate special dietary needs?

Our menu contains many gluten free, dairy free, vegetarian and vegan options. You can select a menu that accommodates these dietary needs; alternatively, you can order additional a la carte items which will be added to your bill at standard a la carte pricing.

What if I want to make a normal dinner reservation instead?

You may make a reservation via Open Table - a la carte reservations open 60 days before the date. Please note that a large party prix-fixe menu is required for parties of 10.

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How long is the unlimited wine offered for?

The unlimited wine will be offered for 2.5 hours from the start time for dinner. Per your contract, the start time is defined as either the contractual start time of your reservation, the time at which the first guest sits at the table, or the time at which the first inclusive glass of wine is poured, whichever comes first.

How long is the table available to my party?

For dinner reservations, the table is available either when your meal is complete (dessert has been enjoyed and check has been paid) or 2.5 hours after the start time as defined above, whichever come first.

What if I want to continue drinking and hanging out after the reservation?

Your group is invited to join us at the lounge or bar to continue enjoying drinks, pending availability of these spaces. After your dinner has ended and dessert has been paid, any additional drinks can be ordered directly with the bar.

Do you have live music?

Calissa currently hosts DJs on Fridays and Saturdays until Columbus Day Weekend. After Columbus Day Weekend, Calissa may host DJs on Saturday evenings only. Please refer to the entertainment event listings on our website under the 'Entertainment' tab for the most up to date information.

What if I want a private space or other accommodations beyond the scope of the Bachelorette package?

Please email events@calissahampton.com to book a private event. Additional fees and minimums will apply.

What if a member of my party doesn't drink?

We offer a no beverage dinner option at \$95 per person for non-drinkers. Please make a note on both your contract and via written email in this case.

Can I specify my wine?

All offered beverages are selected by the restaurant and options rotate seasonally. You always have the option to order from our wine list or glass pour list as an a la carte addition to your bill.

Can you guarantee a particular table or dining area?

We do not guarantee a particular table or dining area.

We are unable to guarantee outdoor seating, indoor seating, seating near live music, or otherwise.