



Date of Function: _____

Customer: _____

Time of Function: _____

Function Details: _____

Deposit: _____

Type of Payment: _____

- * Functions must be reserved with a \$175 **non-refundable** room charge. All Functions are based on a three hour time period which includes set up, clean up, linens and tableware. Any extended use of the room will be calculated at \$175 per hour and must be approved ahead of time by the Function Coordinator.
- * There is a minimum of 15 people required to reserve the private function room and food must be ordered from the Buffet Function Room menu options.
- * We ask that final headcount and menu choices are finalized with D'Ann's Function Coordinator 7 days prior to your event and that information is your responsibility. You must notify D'Ann's Function Coordinator 72 hours in advance regarding any cancellations.
- * Please advise the Function Coordinator of any food allergies prior to ordering.
- * A 20% Gratuity and a 7% State and Local Meals Tax will be added to the total of your final bill.
- * A Bartender can be provided for an extra cost of \$50 per Bartender and must be requested at the time of signed contract.
- * Proper I.D. will be required for anyone ordering alcohol.
- * All cakes and/or desserts brought in by customers must be from a licensed bakery. Desserts can be ordered by D'Ann's. Please ask Function Coordinator for details.
- * Before leaving your event, the Function Room carpet/floors must be returned to the same condition in which you received them on the day of your event. If "Extensive Cleaning" is required after your event, it will be your responsibility for all expenses incurred. "Extensive Cleaning" will include, but is not limited to, cleaning carpets in the room and/or corresponding walkways due to food stains, garbage stains, damage to walls or spills. Please note that these are just a few examples.
- * All initial deposits to reserve the function room are to be made via Check, Cash, MasterCard, Visa, American Express or Discover. Final payment for functions will be due the day of the function and can be made via cash or credit cards mentioned above. **Checks will not be accepted for final payment.**
- * MVP cards are not eligible for points for any function nor can MVP points be used as payment in any way for any function.

By signing below you agree to the terms above.

Agreed and accepted:

D'Ann's Sports & Entertainment Restaurant

Customer

Date:

Date: