

THE B.A. COLONIAL

The Senning's Room

LOUNGE & PRIVATE DINING

www.thebacolonial.com / info@thebacolonial.com / 502-242-8686 / 818 W Kenwood Dr., Louisville, KY 40214

Adjoining Lounge & Dining Areas - Up to 150 People - Full Bar - TVs
- Audio - Private Restrooms - Elevator - Open-Air Balcony Patio

FEES & GRATUITIES

ROOM FEE: The fee is based on the day of the week. If our target minimum dollar spend is not achieved based on the day of the week and time of event, we apply the difference as the Room Fee.

- Minimum Dollar Amount for Monday - Thursday is \$300
- Minimum Dollar Amount for Friday - Saturday is \$600
- Minimum Dollar Amount for Sunday is \$800

DEPOSIT: There is a \$150 deposit due within 48 hours to secure the room.

- Refundable if canceled >30 days of the event.
- 1/2 refunded if canceled 15-29 days of the event.
- No refunds if canceled <15 days of the event.

SERVICE FEE: We charge \$10 per hour for each Staff Member needed to work the event, including two hours before and two hours after the event. Example, if you have a three-hour event with one staff member working, then the Service Fee would be \$70. If two staff members work the event, the fee would be \$140.

STAFFING: Staffing is based on the number of guests for the event.

- 0-59 Guests = 1 Staff Member
- 60-99 Guests = 2 Staff Members
- 100 - 120 Guests = 3 Staff Members
- 120 - 150 Guests = 4 Staff Members

CLEANING FEE: We charge a flat \$75 per event for cleaning.

AUTO GRATUITY: An auto-gratuity of 20% is added to the main tab. A guest can tip more if they choose to do so but are not expected or required to do so.

FOOD & BEVERAGE

FOOD: Items from our Event Menu are served buffet style. You are welcome to bring in your own desserts, but no other food is allowed. We'll need your menu two weeks prior to the event, though we can tweak as necessary and up to two days prior. We can provide suggestions on quantities as needed.

ALCOHOL: We can facilitate a Cash Bar, set dollar amount spends, drink tickets, or Open Bar. No outside alcohol is permitted.

DECORATING

- You are welcome to come in one hour before your event to decorate.
- No decorations are permitted to be attached or placed on any of the walls. We will conduct a walk-through prior to and after the event. If there is damage to any of the walls because of decorations you will be charged for repairs.
- Please do not rearrange the furniture without assistance from our staff.
- No type of confetti or glitter is allowed or to be used as decoration. This includes confetti and glitter-filled balloons.
- No bubbles.

SUPPLIES

- We provide plastic utensils, paper plates, and glassware.
- We do not provide table cloths.
- We have a balloon arch that is available for use.

HOUSE RULES

- Children must be accompanied by an adult when upstairs.
- Children are not permitted on the balcony patio unless an adult is present.
- Please be mindful that there are guests downstairs so keep that in mind with music levels, popping balloons, and running or jumping.
- No smoke machines or sparklers permitted.
- We simply ask that everyone respects our house.
- No bubbles.

OTHER

- 7 Dining Tables that each seat 8 guests. Tables are 96"L x 32"D
- Food Buffet Tables are 96"L x 32"D (1 ea.) and 72"Lx30"D (1 ea.). These can be used for seating if needed.
- 4 each 36" square tables in the Lounge can be used as needed.
- The Lounge area has 40 seats including the Bar, the Outdoor Patio seats 24, and the Dining Area can seat up to 80.
- There is No Smoking/Vaping in the building.
- You can connect directly to our big screen TV by HDMI or USB to show picture, videos, or presentations.
- Bluetooth speakers are welcome if you wish to play your own music. DJs and Musicians/Bands are allowed pending no entertainment is scheduled on our main floor or patio.
- Additional parking is available across the street at Iroquois Park or the Republic Bank lot after banking hours.

Birthdays – Baby Showers – Bridal Showers – Wedding Showers –
Diaper Parties – Rehearsal Dinners – Receptions – Graduation
Parties – Class Reunions – Company Parties – Business Meetings –
Fundraisers – Networking Events – Holiday Parties –
A Party just to have a Party!