

COPPERHILL

/ Bari Kearns

events | marketing | pr

516-746-1243

bari@copperhillny.com

wedding rehearsal dinner offering

/ **Copperhill**, a charming gathering place for private events of all types. We offer several options to accommodate intimate dinners, corporate events, social gatherings & cocktail parties, as well as full scale, large capacity events. / Our venues incorporate rustic & modern details that make our space distinctive and unique. Our chic farmhouse vibe provides the perfect backdrop for any occasion. Thank you for considering Copperhill. We look forward to helping you plan your event.



COPPERHILL

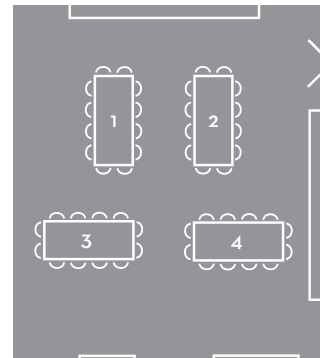
venue || the copperhill room

/ **A private venue** that creates an intimate space & atmosphere for festive events and business meetings alike. The Copperhill Room has the charm of the dining room while still maintaining a neutral backdrop for any event. Ideal for sit-down dinners, lunches, corporate meetings & cocktail parties.

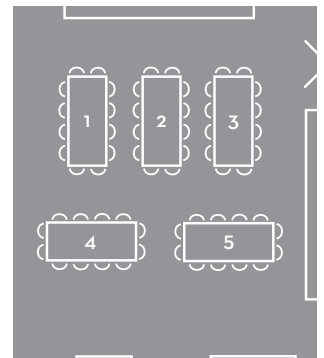


/ **Bari Kearns**
events | marketing | pr
516-746-1243
bari@copperhillny.com

/ floor plan a | 40 guests



/ floor plan b | 50 guests



/ **capacity**
30-65 seated guests

/ **availability**
Monday - Sunday
evenings

REHEARSAL DINNER PACKAGE

\$90 pp // includes:

CHEF'S CHOICE CANAPE GREETING

//a trio of passed hors d'oeuvres & canapes are served waiter style as guests arrive & mingle

3- COURSE SIT-DOWN DINNER

FIRST COURSE // host chooses one plated appetizer

ENTRÉE // host chooses two plated entrees

DESSERT // host chooses one plated dessert

(additional options, per course // +\$5 per guest)

-includes soda, brewed coffee & tea

UNLIMITED WINE & CRAFT BEER

//unlimited select premium wine & craft beer for 3 hour event // **unlimited full open bar package (+\$10pp)**

CHAMPAGNE TOAST

//champagne poured to accompany welcome toast or bridal party speeches

TABLE DESIGN

// signature COPPERHILL rustic tablescape with modern florals & votives

CUSTOMIZED MENU

//personalized menu with customizable caption for each guest

TABLE NUMBERS

// complimentary tables numbers that coordinate with table decor

optional supplements to package offerings ||

60 minutes of passed hors d'oeuvres / chef's selection / assortment of 6

\$10 pp

Tax , 18% gratuity & 2% admin fee are additional.



terms || conditions

/ **confirming event**

A deposit is required to secure the date of the event. The deposit amount is **20%** of estimated food cost. A deposit can be made by: cash, credit card, company or personal check. Any returned checks will be subject to a **\$50** fee.

/ **event planning timeline**

Approximately three weeks prior to the event, the seasonal event menu will be sent through to the organizer. Two weeks before the event, a meeting will be arranged to finalize menu, floor plan and coordinate decor & logistics.

/ **guest count confirmation**

The organizer is required to confirm the total number of guest in attendance five days prior to the day of the event. This final guest count will serve as the minimum number of guests which you will be billed for. Any outside meals brought into Copperhill to accomodate dietary or religious considerations is subject to a \$40 per guest fee. "To-go" meals are not permitted to satisfy unmet minimums.

/ **billing & charges**

The host/hostess of the event will receive one statement at the end of the event. The following taxes & charges will be added: **8.625%** sales tax, **18%** gratuity & **2%** admin fee. The balance due to Copperhill, after deposit has been applied, must be paid at the end of the event by: cash or credit card, or company check. Personal checks will not be accepted for final payment. Wall damage or excessive debris, including confetti & glitter, will be subject to an additional maintenance fee of **\$100**.

/ **cancellation policy**

In the event that you cancel the event at any point, the full deposit will serve as the cancellation fee. Rescheduling options to be presented when available.

/ **vendor certificate of insurance**

Any vendor who is contracted by the organizer to set up equipment or stay on premise for the event, is required to submit a COI. This includes photo booths set ups, musicians, artists & photographers.

/ **Bari Kearns**
events | marketing |
516-746-1243
bari@copperhillny.com



/ **booking notes**

- There is a minimum requirement of 30 adult guests.
- Pricing based on 3-hour event. If the event exceeds 3-hours, the charges move to an alcohol consumption tab.
- Room fee of \$250 will be applied if event exceeds 3.5 hours
- "To-go" orders are not permitted to satisfy unmet minimums.
- Corkage policy: \$25 per 750ml bottle