

MENDENHALL CONFERENCE ROOM & EQUIPMENT RENTAL

HOTEL

**Winterthur Room
Mendenhall Room
Break Out Rooms**

RESTAURANT

**Gold Ballroom
Grand Ballroom**

**Ballrooms Can Accommodate 1-8
Break Out Areas Available**

ABOVE PRICES ARE FOR STANDARD SET UPS WITH FOOD AND BEVARAGE SERVICE FOR A FULL DAY MEETING BETWEEN THE HOURS OF 7AM - 5PM. IF LIMITED OR NO FOOD OR BEVERAGE SERVICE IS ORDERED, A SURCHARGE WLL BE ADDED. PLEASE CONTACT THE SALES OFFICE- CONFERENCE ROOM RENTALS ARE BASED ON THE TYPE OF FUNCTION AND ROOM SET UP REQUIREMENTS. ALL ROOM RENTAL FEES AND AUDIO VISUAL EQUIPTMENT ARE SUBJECT TO A 6% SALES TAX & 22% SERVICE CHARGE.

HOTEL

**Small Screen 6' x 6'
Medium Screen 8' x 8'
Large Screen 9' x 12'
Digital Projector
Polycom Speaker Phone**

Executive Podium

**Easel (For Signage)
Flip Chart (No Pad)
Flip Chart with Adhesive Pad**

**White Board with Dry Erase Markers
Power Strip
Extension Cord
On Table Power Station
Includes 3 Outlets, 2 USB A & 2 USB C Outlets**

SOUND SYSTEMS

**TWO SPEAKERS & MICROPHONE
FOR SMALL MEETING ROOMS**

**150w Amplifier and Two Speakers
Wireless Microphone**

**ALL LARGE EVENTS AND
MEETINGS
SEE SALES FOR PRICING**

MENDENHALL

CONFERENCE SERVICE PACKAGE

YOUR CONFERENCE ROOM WILL BE SET TO YOUR SPECIFICATIONS WITH LINEN, PADS, PENS, ICE WATER AND MINTS. YOUR CONFERENCE ROOM WILL COME EQUIPPED WITH ONE FLIP CHART INCLUDING PAPER AND MARKERS, ONE EXTENSION CORD & TWO POWER STRIPS, ONE SCREEN (NOT INCLUDED FOR BALLROOMS) AND COMPLIMENTARY WIRELESS INTERNET CONNECTION (ADDITIONAL COST FOR BALLROOM).

THE ROCKWOOD

Sliced & Whole Fresh Fruit Display
Fresh Bagels with Toaster, Cream Cheese, Fresh Fruit Preserves and Butter
Selection of Assorted Chilled Bottled Juices
Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Coffee Service Includes a Selection of Flavored Creamers and Half & Half
Assorted Soft Drinks and Bottled Water

MID - MORNING BREAK

Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

LUNCH BUFFET

Select Two Entrees from the Longwood Buffet
(Additional 5 for Three Entrees | Additional 8 for Four Entrees)
Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

AFTERNOON BREAK

Choose One:
Freshly Baked Cookies or Philly Soft Pretzels
Add Fresh Fruit | 4.5 Per Person

Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

FULL DAY MEETING | 7:30AM - 5:30PM

MINIMUM OF 15 GUESTS TO UTILIZE ANY OF THE ABOVE PACKAGES
UNDER 20 GUESTS | 12 ADDITIONAL PER PERSON
ABOVE PRICES SUBJECT TO 6% SALES TAX AND 22% SERVICE CHARGE

MENDENHALL EXECUTIVE CONFERENCE SERVICE PACKAGE

YOUR CONFERENCE ROOM WILL BE SET TO YOUR SPECIFICATIONS WITH LINEN, PADS, PENS, ICE WATER AND MINTS. YOUR CONFERENCE ROOM WILL COME EQUIPPED WITH ONE FLIP CHART INCLUDING PAPER AND MARKERS, ONE EXTENSION CORD & TWO POWER STRIPS, ONE SCREEN (NOT INCLUDED FOR BALLROOMS) AND COMPLIMENTARY WIRELESS INTERNET CONNECTION (ADDITIONAL COST FOR BALLROOM).

THE NEMOURS

Sliced & Whole Fresh Fruit Display
Pastry Chef's Fresh Selection of Baked Goods
Fresh Bagels with Toaster, Cream Cheese, Fresh Fruit Preserves and Butter
Selection of Fruit Yogurts
Assorted Granola Bars
Selection of Assorted Chilled Bottled Juices
Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Coffee Service Includes a Selection of Flavored Creamers and Half & Half
Assorted Soft Drinks and Bottled Water

MID - MORNING BREAK

Select One Themed Break (Included) on Page 4

Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

LUNCH BUFFET

Select Two Entrees from the Longwood Buffet
(Additional 5 for Three Entrees | Additional 8 for Four Entrees)

Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

AFTERNOON BREAK

Select One Themed Break (Included) on Page 4

Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Assorted Soft Drinks and Bottled Water

FULL DAY MEETING | 7:30AM - 5:30PM

MINIMUM OF 15 GUESTS TO UTILIZE ANY OF THE ABOVE PACKAGES
UNDER 20 GUESTS | 12 ADDITIONAL PER PERSON
ABOVE PRICES SUBJECT TO 6% SALES TAX AND 22% SERVICE CHARGE

MENDENHALL MORNING AND AFTERNOON THEMED BREAKS

MORNING THEME BREAK

THE ROCKWOOD

Sliced & Whole Fresh Fruit Display
Fresh Bagels with Toaster, Cream Cheese, Fresh Fruit Preserves
and Butter
Selection of Assorted Chilled Bottled Juices
Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Coffee Service Includes a Selection of Flavored Creamers and Half
& Half
Assorted Soft Drinks and Bottled Water

THE NEMOUR

Sliced & Whole Fresh Fruit Display
Pastry Chef's Fresh Selection of Baked Goods
Fresh Bagels with Toaster, Cream Cheese, Fresh Fruit Preserves and
Butter
Selection of Fruit Yogurts
Assorted Granola Bars
Selection of Assorted Chilled Bottled Juices
Freshly Brewed Coffee and Decaf Coffee
Assorted Herbal Teas
Coffee Service Includes a Selection of Flavored Creamers and Half &
Half
Assorted Soft Drinks and Bottled Water

MID - MORNING BREAK

ENERGY BREAK

Individual Energy Bars
Individual Bags of Trail Mix

AS THE COOKIE CRUMBLES

Chocolate Chip, Oatmeal Raisin, Peanut Butter and
White Chocolate Macadamia Nut.
Whole Milk, 2% Milk & Skim Milk

THE PARFAIT

Individual Yogurts
Assorted Toppings

AFTERNOON BREAK

MEETING & A MOVIE

Individual Sized Swedish Fish & Gummy bears
Assorted Candy Bars
Individual Bags of Popped Popcorn

TWO O'CLOCK REFRESHER

Chocolate Covered Strawberries
Seasonal Fresh Fruit Kabobs
Freshly Baked Cookies and Brownies

PHILLY BREAK

Philly Soft Pretzels, Tastykakes
Goldenberg's Peanut Chews
Kettle Potato Chips

THE ENERGY BOOST

Energy Bars, Trail Mix
Celery, Apples and Peanut Butter
Gatorade, Red Bull

ADD FRESH FRUIT

ADD SODAS

BREAKS ARE BASED ON ONE HOUR - MINIMUM 15 GUESTS
ALL PRICES ARE SUBJECT TO 6% SALES TAX AND 22% SERVICE CHARGE

MENDENHALL

CONFERENCE SERVICES - A LA CARTE

MORNING SNACKS

Seasonal Sliced Fruit and Berries
Assorted Whole Fruit
Apples, Bananas, Oranges & Seasonal Offerings
Individual Yogurt Cups
Cinnamon Buns with Icing
Assorted Bagels with Plain and Light Cream Cheese and Butter
Large Assorted Muffins
Fresh Baked Scones

AFTERNOON SNACKS

Assorted Cookies
Chocolate Chip, Oatmeal Raisin, Peanut Butter, Double Chocolate Chip &
Macadamia Nut
Ballpark Style Soft Pretzels with Yellow and Spicy Mustards
Fudge Brownies
Individual Bags of Popcorn
Individual Bags of Trail Mix
Cliff Bars

REFRESHMENTS

For 1 Hour

Assorted Sodas
Regular & Decaff Coffee and Selection of Herbal Teas

ALL DAY REFRESHMENTS

Assorted Sodas, Regular & Decaff Coffee and Selection of Herbal Teas &
Bottled Water
1/2 Day
Full Day

MENDENHALL MEETING BUFFET

ALL PRICES SUBJECT TO 6% SALES TAX AND 22% SERVICE CHARGE
BUFFET AND BEVERAGES ARE SERVED FOR ONE HOUR

LONGWOOD BUFFET

CHOICE OF SOUP OR SALAD

SELECT BOTH FOR ADDITIONAL | 4

Arcadian Mix Salad

Romaine and Arcadian blend topped with tomato, onion, sweet peppers, black olives, croutons and cucumbers served with a balsamic vinaigrette dressing

Caesar Salad

Blend of heart of romaine and iceberg lettuce, shaved asiago cheese, toasted garlic croutons and tossed in a creamy Caesar dressing.

Strawberry and Feta Salad

Strawberries and feta cheese tossed in a bed of arugula greens and English cucumbers. Accompanied by Garlic Boursin Crustines and poppy seed dressing.
Additional

Citrus Beet Salad

Thin sliced red and yellow beets, cucumber ribbons, arugula, feta cheese, blood oranges and toasted pistachios, tossed with a citrus vinaigrette.
Additional

Asian Cashew Salad

Freshly shaved carrots, red onion, celery and red pepper, tossed with napa cabbage, arugula, cashews and sesame soy vinaigrette.
Additional

Mediterranean Salad

Red Peppers, marinated artichokes, tomato wedges, Kalamata olives, feta cheese tossed in an herb vinaigrette atop romaine, arugula and radicchio.
Additional

Wild Mushroom Bisque

Manhattan Clam Chowder

Crab Bisque

Additional

Traditional Wedding Soup with Meatballs

New England Clam Chowder

Snapper Soup

Additional

Shrimp & Tomato Basil Bisque

Maryland Crab

Lobster Bisque

Additional

ENTREE SELECTIONS

Chicken Piccata - lemon, white wine, and capers cream sauce

Chicken Mediterranean - sautéed spinach, red peppers, and feta cheese, with balsamic reduction and basil saffron cream sauce

Chicken Neapolitan - prosciutto, provolone, and mild Italian peppers with a tomato basil and red onion velour sauce

Chicken Marsala - Kennett Square mushroom demi glaze

Chicken Saltimbocca - prosciutto, spinach, roasted peppers, and smoked mozzarella in a marsala demi glaze

Pecan Crusted Chicken - apple cider glaze

Maple Citrus Salmon - blood orange relish and fig balsamic glaze

Pulled Pork -broccoli rabe

Shaved Roast Sirloin -provolone and beef au jus

Penne Pasta - fresh red basil sauce

Rustic Tortellini - cheese tortellini with a sundried tomato pesto cream sauce

Seafood Newberg - baby shrimp and scallops with sherry cream sauce | Additional

Braised Short Ribs - cabernet demi glaze | Additional

Lobster Ravioli - tomato blush sauce | Additional

Concordville Inn Famous Fried Crab Cakes - cocktail and tartar sauce | Additional

Mendenhall Inn Classic Broiled Crab Cakes - chipotle remoulade | Additional

Mini Stuffed Flounders - herb compound butter and crab imperial | Additional

Upgrade your buffet:

Hand Carved Proteins by our Uniformed Chef's
Prime Rib | Beef Tenderloin | Turkey Breast

Please see page Interactive Stations For Pricing

STARCH

Parmesan Roasted Yukon Gold Potatoes

Garlic and Horseradish Mashed Potatoes

Yukon Gold Mashed Potatoes

Rice Pilaf

VEGETABLES

Grilled Asparagus with Roasted Red Peppers and Finished with Tarragon Butter | Add 1 Per Person

Steamed Fresh Medley of Seasonal Vegetables

Haricot Verts Finished with Pine Nuts & Shredded Carrots

Freshly Baked Rolls & Butter | Assorted Mini Desserts

Freshly Brewed Regular & Decaf Coffee | Herbal Tea & Iced Tea

DUE TO FLUCTUATING MARKET CONDITIONS ALL ENTREE ITEMS ARE SUBJECT TO AVAILABILITY.