



## *Wahoo! Event Information*

(please see our wedding document for all weddings and receptions)

### **The safety of our guests is of our utmost importance:**

- Temperatures will be taken for all staff and guests upon arrival with contactless infrared thermometers. Anyone with a fever over 100.4 degrees Fahrenheit will be refused entry.
- Sick employees will not be allowed to work.
- All staff will be required to wear a facemask for the entirety of their shift.
- Personal hand sanitizer dispensers will be located at common areas throughout the venue

### **Deposit:**

A non-refundable deposit is required to secure your reservation. By placing the deposit, you agree to the Wahoo! policies. You may pay the deposit by check, cash or credit card. You may call and give your credit card information to the manager on duty. The deposit amount is deducted from your final bill. Any damages to property will be deducted from the deposit.

\$200 for events up to 29 guests

\$300 for events up to 30-39 guests

\$400 for events up to 40-49 guests

\$500 for events of 50 or more guests

\$1000 for restaurant buyouts

### **Cash Discount:**

We extend a 5% food and beverage discount for events paid entirely in cash.

### **Menu:**

- Wahoo! offers a variety of menus from which you may choose. Pricing is available on our website at [www.wahoogrilldecalur.com](http://www.wahoogrilldecalur.com).
- **Menu must be finalized 2 weeks prior to your event.**
- Menus for parties of 20 and more scheduled during peak times may be served on food stations; this will be determined by our event team.
- Children's menu is available for ages 4 to 12; there is no charge for children ages 3 and under.

### **Guest Count:**

- **We require a final confirmation and a guaranteed number of guests 2 weeks prior to the event** for groups of 40 or more and 1 week in advance for groups of less than 40.
- If the number of guests in attendance is less than the final guaranteed number, there will be a charge of the per person rate for those guests not in attendance. If the number of guests in attendance is 20% over the final guest count the host will be charged for the additional guests and the deposit will be forfeited.

### **Alcohol:**

- We offer a variety of beverage packages from which you can choose. These are available along with our current wine list on our website.
- Wine tastings are available Monday-Thursday from 5pm to 6pm by appointment only. Please email any specific Wahoo! wines you would like to taste 48 hours prior to the tasting; otherwise, we will choose a variety of wines for your tasting.
- It is illegal to bring alcohol onto the premises.
- Payment for any alcohol consumed by guests is the responsibility of the contracting party unless otherwise stated.

- We reserve the right to refuse to serve any guest who appears to be intoxicated.

### **Event Times:**

- In order to successfully coordinate our events with our dining guests there are limitations on event start times so please confirm times with our event coordinator prior to sending out invitations.

### **Restaurant / Event Hours:**

- The restaurant is available to open outside of our regular business hours solely for your event; the food and beverage minimum for this is \$700.00. Sales tax and service fees apply.

### **Pricing:**

- Estimates are valid for 60 days. The menu price is locked in at the time the deposit is paid.

### **Décor:**

- All decorations must be approved by Wahoo!; no noise makers, confetti, plastic or silk flowers/greenery is allowed. Deposit will be forfeited if any of these items are brought in.
- Sparklers and real flame lanterns are not permitted.
- Wahoo! is not responsible for any items left behind.
- Please pick up any equipment or décor within 24 hours after your event.
- For liability reasons guests and staff are not allowed to stand on a chair or ladder. We can hire a licensed contractor to hang any décor; this fee is \$100 to \$200.

### **AV Equipment:**

Available for a \$40 rental fee per item-

- LCD projector
- 50" presentation monitor
- 84" projector screen
- Cordless microphone and amplifier
- Lavalier microphone
- Complimentary- AV table, electrical outlets and extension cords
- Please bring in any equipment and test at 3-4 days prior to your event; we ask that you make this appointment one week prior to your event. You are required to provide your own hotspot, as our wifi is unreliable

### **Parking:**

- Valet- please inquire about availability and associated fee.
- Free self-parking in our 2 parking lots is available for groups up to 50. For events with 55 or more we recommend a parking attendant for a \$60 flat fee- this person will guide guests into each parking space as they arrive to ensure we can maximize our parking. For 100 to 150 guests the attendant fee is \$100.

### **Flowers:**

Please contact our in-house florist for arrangements (Erin Green- [o.peoples@yahoo.com](mailto:o.peoples@yahoo.com), cell 404.456.4227) or you can work with your own florist. We do not allow plastic/silk flowers; deposit will be forfeited if any of these items are brought in.

### **Service fee for the Private Garden:**

- We require a minimum of 2 staff members for up to 25 guests and 1 additional staff member per each additional 25 guests.
- Daytime events- we allot 2 hours for luncheons; \$120 per staff member or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.
- Evening events- we allot 3 hours for evening events; \$60 per staff member per hour or 20% gratuity, whichever is greater. The hourly fee after the allotted time is \$60 per staff member per hour.

- Cash bar is an additional \$250 fee

**Service fee for the Private and Semi-Private Dining Rooms:**

- \$60 per server per hour; 2 hours allotted for daytime events, 2.5 hours allotted for evening events.
- 1 server for up to 14 guests; 15 or more guests require 2 servers.

**Complimentary:**

- Cream tablecloths (we use tablecloths in the Private Garden, Private Dining Room and Patio only; Garden Room tables have a wood finish) and black linen napkins
- Sign in/Gift/Favor table
- Gift Card Box
- Cake table, pedestal and 2 cake cutting sets- desserts from the menu can be eliminated and this fee is waived; otherwise it is \$30.00.
- Dining tables- rectangular tables with candles
- Food stations combine wooden tables with beautiful tablecloths, silver serving trays and wooden bowls. Décor consists of candelabras, rustic wooden risers, a gift card birdcage and flowering plants.
- Coat rack and hangers

**Music:**

Private Garden-

- We provide a docking station for your music device so you may listen to the music of your choice.
- A DJ and/or live music is allowed but they must come from our [Recommended Vendors List](#).

All other private rooms- We play a combination of jazz, Motown and contemporary music. The volume can be adjusted in your room by request.

**Space Capacities**

**Private Garden** maximum:

Seated events- 62 guests      Mingling event- 70 guests      Seated with A/V- 60 guests

Combined **Open-air Patio and Private Garden** maximum:

Seated event- 130 guests      Mingling event- 140 guests

Combined **Private Garden, Open-air Patio and Garden Room** maximum:

Seated event- 170 guests      Mingling event- 180 guests

**Private Dining Room** maximum:

Seated event- 30 guests      Seated with AV- 20 guests

**Semi-Private Dining Room** (located in the Garden Room) maximum:

Seated event- 30 guests      Seated with AV- 24 guests

***\*\*\*Please see the next page for food and beverage minimums during COVID\*\*\****

**Food & Beverage Minimums**

(this does not include labor, taxes, fees or rentals)

**Peak Season (March, April, May, June, September, October, November, December):**

Monday- Thursday evening, Friday-Sunday day, and Sunday evening-

- Private Garden & Patio      \$3,000
- Garden Room, Patio & Private Garden      \$5,000
- Restaurant buyout      \$8,000
- Semi-private Garden Room      \$1000

Friday evening, Saturday evening-

- Private Garden & Patio      \$5,000
- Garden Room, Patio & Private Garden      \$10,000
- Restaurant buyout      \$14,000
- New Year's Eve buyout      \$16,000

- Semi-private Garden Room \$2000

**Private Garden only:**

During our peak season, the Private Garden is prioritized for larger party sizes.

- Daytime parties of less than 40 \$1000
- Evening parties of less than 40 \$2000

**Off-peak Season:**

Monday- Thursday evening, Friday-Sunday day, and Sunday evening-

- Private Garden only no food & beverage minimum
- Private Garden & Patio \$2,000
- Garden Room, Private Garden & Patio \$4,500
- Restaurant buyout \$8,000
- Semi-private Garden Room \$1000

Friday evening, Saturday evening-

- Private Garden only no food & beverage minimum
- Private Garden & Patio \$4,000
- Garden Room, Private Garden & Patio \$9,000
- Restaurant buyout \$13,000
- New Year's Eve buyout \$16,000
- Semi-private Garden Room \$2000

**Food & Beverage Minimums FOR COVID**

(this does not include labor, taxes, fees or rentals)

**Peak Season (March, April, May, June, September, October, November, December):**

Evening events: Tuesday- Thursday & Sunday

- Private Garden only \$1000
- Private Garden & Patio \$1600
- Restaurant Buyout (Garden Room, Patio & Private Garden) \$2,400 OR \$300 room fee

Evening events: Friday & Saturday

- Private Garden only \$1,200
- Private Garden & Patio \$2,500
- Restaurant buyout (Garden Room, Patio & Private Garden) \$3,300 OR \$500 room fee
- New Year's Eve buyout \$4000
- Semi-private Garden Room \$2000

**Off-peak Season (January, February, March, July & August):**

Evening: Tuesday-Thursday & Sunday

- Private Garden only \$800
- Private Garden & Patio \$1000
- Restaurant buyout (Garden Room, Private Garden & Patio) \$2000

Evening Events: Friday & Saturday

- Private Garden only \$1000
- Private Garden & Patio \$2,500
- Restaurant buyout (Garden Room, Private Garden & Patio) \$3,300 **OR** \$500 room fee
- Semi-private Garden Room \$2000

The most current version of our policies will supersede all others; please check the website for the most current version.

Wahoo! Events

1042 College Avenue Decatur, GA 30030

[www.wahoogrilldecatur.com](http://www.wahoogrilldecatur.com)